

2017 YOUTH AGREEMENT & MEDIA RELEASE

At the Food Bank we like to welcome families to our Volunteer Team. We recognize the importance of the family unit and realize that helping out at the Food Bank is a great team building or family bonding activity as well as a great awareness tool.

In accordance to the Occupational Health and Safety Act and The Food Bank of Waterloo Region Safety Policy and Procedures, volunteers must be 14 years of age and older to work in the warehouse. If possible during Corporate and Community Sorting, we make an exception providing parents follow and adhere to our Parental Supervision Agreement, children 6 years of age and up are permitted under the supervision of an adult.

Your sort is scheduled on _____ at _____ in our warehouse located at 50 Alpine Court, Kitchener. Volunteers are requested to arrive 5-10 minutes in advance, park in the volunteer parking lot and enter through the door marked "**Impact Entrance**". Please ensure all members of your group/family are signed in.

The Food Bank of Waterloo Region's volunteers and staff are present to ensure a safe environment. Their instructions must be followed to ensure that not only are tasks completed properly but that family members follow safety procedures.

Responsibilities and Physical Demands

- Sorting food into boxes
- Removing product from bins (will require bending, lifting and reaching into bins)
- Making and breaking down boxes
- Lifting boxes (up to 40 lbs. if able) and placing food onto tables
- Standing/walking for most of the shift

Environmental demands:

- Concrete floor
- Could be hot, humid in summer & cold in winter
- Dirty, dusty at times

Any volunteers registering for Food Sorting with The Food Bank of Waterloo Region must comply with expectations of this agreement. The activity with our organization will not commence until agreement is signed by one or both parents or guardian.



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Expectations of parents/guardians:

1. Children must be 6 years of age or older to participate.
2. All volunteers must wear protective footwear at all times which includes closed toe and back, non-slip, flat soled footwear. Volunteers without protective footwear will not be able to participate in activities.
3. Comfortable clothing is encouraged for warehouse and food sorting. Temperature fluctuates in warehouse, please wear layers. (Warm in summer, cold in winter).
4. Any members with food allergies should be aware that The Food Bank of Waterloo Region cannot guarantee that group members will not have contact with any particular food product.
5. Food Bank volunteers and staff are present to ensure a safe environment. Their instructions must be followed to ensure that not only are tasks completed properly but that group members follow safety procedures.
6. No running is permitted in the building at any time and volunteers must stay together as a group in the designated area.
7. Activity is located in our warehouse and parents/group leaders must provide full supervision of children at all times and be present at all times.

To ensure the safety of all volunteers, it is vital that volunteers follow and adhere to the Health & Safety Act and the safety procedures of The Food Bank of Waterloo Region.

I grant permission to The Food Bank of Waterloo Region to use, reproduce, and/or publish photographs, audio and/or video recordings of the undersigned that may be taken during the event-including their image, their likeness and/or voice without compensation. I understand this permission signifies that photographic, video or audio recording may be used in various promotional materials and publications such as, but not limited to, newsletters, annual reports, websites and social media for the purpose of educating the community regarding The Food Bank and the issue of hunger. I understand that the materials will be used in a responsible and ethical manner and that The Food Bank of Waterloo Region does not sell names, photographs or audio/visual recordings. By signing, I confirm that I agree with the above and will communicate to my group.

Date of Food Sorting: _____	
Contact Name: _____	Telephone: _____
Family Composition: # of Adults: _____	# of Children _____
Name and Age of Children:	
Parent/Guardian Signature: _____	

If you have any questions or concern, please contact Kaitlyn Davis, Engagement Coordinator at 519-743-5576 Ext 236. Please sign and return by: **E-mail** kaitlynd@thefoodbank.ca.

Thank you for your continued involvement and support of the Food Assistance Network in Waterloo Region and your commitment to working together to serve this community.



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